

UG ADMISSION 1ST SEMESTER (CBCS) 2019-20

Since the last date for UG Admission to 1st Semester (under CBCS) has been extended vide G.O. No. 994-Edn(CS)/ 10M-95/2014, dated 28/06/2019 and concurrent notification by the University of Calcutta (Ref No. CUS/151 (Cir.)/19), the college has decided to keep the admission portal open till 10/07/2019. In view of the changed circumstances the admission schedule has been revised.

Verification of admission documents scheduled on **08.07.2019 is being postponed to 15.07.2019 (Monday)**. There will be no verification of documents on 8.7.2019. The candidates taking online provisional admission to Lady Brabourne College in the **6th and 7th Phases** are required to report to the college for verification of relevant documents on **15.07.2019, Monday (11am to 12 noon) without fail. Candidates are requested to follow the revised admission schedule given below.**

Revised UG Admission Schedule 2019

	Event	Schedule
1	Publication of 6 th Call List for online admission (Provisional)	4.7.2019, Thursday (8 am)
2	Online Admission (Provisional) – 6 th Phase	4.7.2019, Thursday (10 am) to 6.7.2019, Saturday (6 pm)
3	Publication of 7 th Call List for online admission (Provisional)	9.7.2019, Tuesday (8 am)
4	Online Admission (Provisional) – 7 th Phase	9.7.2019, Tuesday (10 am) to 10.7.2019, Wednesday (6 pm)
5	Verification of relevant documents by the College authority (for candidates admitted in the 6 th and 7 th phases only)	15.7.2019, Monday (11 am)

IMPORTANT INFORMATION

- **Candidates are requested to check the website regularly for any change of dates and other information regarding online admission.**
- Admission will be conducted strictly on the basis of merit.
- All Call Lists will be prepared from the **Provisional Comprehensive Merit List**. Enlistment in the Provisional Comprehensive Merit List does not ensure admission.

- Candidates whose names appear on the **Call Lists** will be eligible for online provisional admission in the different phases.
- **All online admissions are provisional. Admission will be confirmed only after physical verification of relevant documents.** The college reserves its rights to cancel a candidate's admission if the documents are not found in conformity with the declaration made in the form submitted online.
- Payment of admission fee will be fully online.
 - Fees to be paid online at the time of provisional online admission:**
 - ❖ **B.Sc. – Rs. 4316 /-(approximately)**
 - ❖ **B.A – Rs. 3476/- (approximately)**
 - ❖ **B.Sc. (Economics) – Rs. 3791 /-(approximately)**
- **Candidates are required to purchase the College Prospectus with Rs. 100/- only in cash on the day of verification when they will report to the college for class. Candidates are requested to bring the exact amount of money for Prospectus.**
- UG Classes for Semester I, 2019 have commenced on and from Tuesday, 2nd July 2019.
- Candidates admitted in the 6th and 7th phases are required to **report to the college for verification of documents as well as regular classes on 15.7.2019 at 11 am failing which their provisional admission will be immediately invalidated. However, if a candidate is unable to report in person on 15.7.2019 due to unavoidable circumstances, her guardian should report to the college with proper authorisation and relevant documents for verification on the same day without fail.**
- If any student admitted to the College fails to attend classes for the first 15 days without any valid explanation forwarded to the Principal and the Department, her name will be struck off the rolls.
- For cancellation of admission candidates must inform the college office on and from 2.7.2019 (11 am onwards). Timely information regarding cancellation of admission may lead to acceptance of refund claims of admission fees as per existing rules.
- Admission process will be conducted as per Government and Calcutta University notifications published from time to time and rules and conventions set by the College.

HOSTEL ADMISSION

A list of selected candidates for 1st Phase Hostel Admission will be published on this website on 6.7.2019 (Saturday). Candidates selected in the said list are required to report on 8.7.19 for hostel admission with relevant documents. Continue to check the website for further details regarding Hostel Admission.

Documents to be produced at the time of Verification on 15.7.2019

1. Candidates must bring the downloaded print out of Application form for Admission to particular Honours subject **duly signed by her Guardian / Parent.**
2. A passport size photograph of the candidate attested by the Head of the Institution last attended/Gazetted Officer should be pasted on the application form. The candidates are requested to bring two extra passport size photographs (which need not be attested) along with the application form.
3. Original and Attested copy of mark-sheet of the last examination and Admit card of the Secondary or equivalent examination showing the date of birth (to be attested by the Head of the Institution last attended/Gazetted Officer).
4. Original and Attested copy of mark-sheet of the Secondary examination only for Geography Honours candidates (to be attested by the Head of the Institution last attended/Gazetted Officer).
5. Original and Attested copy of SC/ST/OBC Certificate (for SC/ST/OBC Candidates only). SC/ST/OBC candidates from other states (i.e., outside West Bengal) will be considered as General Candidates.
6. Original and Attested copy of BPL certificate if applicable.
7. Original and attested copy of Migration and Equivalence certificates if applicable.
8. For physically handicapped candidates original certificate must be produced (proving at least 40% of disability) and attested copy of certificate must be submitted at the time of Verification.
9. Original Applicant's copy of the payment receipts generated during application as well as online admission.

10. Laminated mark-sheets will not be entertained.

11. All attestations should be done by the Head of the Institution last attended or any Gazetted Officer. Faculty members of this college will not attest any Document.